

	DMR STATEWIDE ADVISORY COUNCIL (SAC) - WORKPLAN						
No.	DMR PRIORITY	ACTION	ACTIVITIES	Updates	RESPONSIBLE PERSON	DUE DATE	OUTCOMES/PRODUCTS
1	WAIVER	Advise DMR regarding waiver design and service components and communication to families/self advocates.	1. DMR briefing, with information provided in advance; 2. Prioritize services and supports before autism waiver submission; 3. Schedule speaker at SAC meeting	A) Presentation by Hans Toegel at February meeting; B) SAC will solicit CAB support to develop "Frequently Asked Questions"; C) Suggestions on waiver to be provided	Entire SAC	A) Feb SAC meeting;B) March; C) April	SAC understanding and input on waiver Implement plan to communicate waiver to families.
2	AUTISM	Advise DMR on program evaluation; define SAC role	1. Obtain written info/data on Autism applications; 2. Meet with Dr. George to define relationship	A) Meet with Janet and Cariann on February 7th for update on project and evaluation objectives; B) SAC to provide suggestions for wavier;C) define SAC/Autism Division relationship	Marji, Christine, Lisa, Maria F.	A) prior to Feb SAC meeting; B) April	Assist with design of evaluation instrument; definition of SAC/Autism Division relationship
			3. Hold organization call of committee members				
			4. DMR briefing at February SAC meeting				
3	SELF DETERMINATION & SELF-ADVOCACY	Implement plan with CABs for community outreach, education, and support	1. Hold organizational call for committee members 2. Collect SA/SD information for materials to educate CABs, communities, schools and citizens	A) Review C-PASS information; B) Review data on self-advocates on CABs/SAC.	Deb, Reggie, Douglas, Hank, Maria D, Lisa, Dan*, Barbara*	1) 1/18 at 11:30; B & C) April SAC meeting	Develop Guidelines for Self-Advocate support on CAB/SAC; Increase number of self-advocates on CABs
			3. Get baseline data on number of self-advocates on each CAB	C) Get SAC input on committee goals			Collaborate with MASS to develop documents for CABS
			4. Develop linkages with DOE				
		Increase self-advocacy participation on	5. Build collaboratin with MASS				

		boards; help recruit advisors; build relationship with MASS					
4	EMERGENCY PREPAREDNESS	Increase number of families with EP plans and assist CABS in education and outreach	1. Hold organizational call for committee members		Hank, Lusa; Ron; Denise,	1.) 1/17 at 8:30 am; A) April 08; 2) June 08	Distribute guidelines on community and family emergency preparedness to CAB/families
			2. Provide information to CABS regarding accessing town emergency plans	A) Collect emergency preparedness information and prioritize for dissemination to CABS		A) May 2008	
			3. Identify and disseminate emergency preparedness materials for CABS/families				
	ON-GOING PRIORITIES						
5	BUDGET ADVOCACY		1. Develop "talking points "	SAC members to provide schedule of meetings with legislators	SAC		
		Increase knowledge base; enhance relationships, particularly with 1st term legislators.	2. Schedule visits with legislators before March 26th.			By March 26th	100% SAC member meet with legislators by March 26th
6	FAMILY/DIRECT CARE	Develop plan with CABS to help build	1. Hold organizational call for committee members	Meet with DMR Diversity group 2/11; A) Review draft survey of families, providers, and DMR staff;	Lusa, Maria D, Douglas, Denise, Reggie,		Report survey results; implement steps to build positive relations
	WORKERS RELATIONSHIP	trust and bond between families and direct care workers	2. Collaborate with DMR Diversity Committee;			1) 1/17 at 8 am; 2) 2/11; A) April 18th;	
7	QUALITY ENHANCEMENT - FAMILY CITIZEN MONITORING	Improve and monitor quality of services	1. Get CAB reports on trends and patterns;	Draft FCM survey to be distributed in May	Maria F, Hank & Ann*		Disseminate report on statewide performance of FCM

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